

SIMULATION WARM-UP EXERCISE

TO GIVE YOU A QUICK OVERVIEW OF THE MAIN FUNCTIONS, PLEASE DO THE FOLLOWING STEPS:

1	Change the date display format on the wall calendar to "Day 1 / 99 days left"
2	Open the Action Chooser (on the smartphone), and implement a 'Site visit'; read the feedback then click on "OK"
3	Open the Action Chooser, and implement "Briefing / Meeting / Edward Arton" ; read the feedback then click on "OK"
4	Open the Action Chooser, and implement "Committees / Phonecall" ; read the feedback then click on "OK", then open the tablet to see the new document that has appeared
5	Open the Action History (on the smartphone) to review your actions; move your mouse over each row to see the full details; click on the triangle in the TACTIC column to reorder by tactic; click on the 'home' button to close the smartphone and return to your desk
6	Click on your team number, e.g. "WARMUP team#1" (to the left of the "?"), enter some text in the "Do" box, then click on 'Submit'
7	Move your mouse over the "?" in the control bar, and review the online help screens
8	QUIT the simulation : click on the "X" then on "YES"